

International Summer School

Application form 2008

Entry Requirements

You must be at least 18 years of age by the first day of the Summer School.

To get the most out of your Summer School experience, you will need to have a good standard of English - speaking, reading and writing. This is particularly important if you are intending to take a Summer School programme for academic credit. If your first language is not English, please enclose evidence of your English Language proficiency with your application. The University requires a minimum of IELTS 6.5 or above or an equivalent level of competence. While other tests are accepted we will also consider experience, such as time spent living in an English speaking country.

The Application Process

Today	Complete and return your application form with a non-refundable application fee of £100. The application fee of £100 covers administration and reserves your place.
31 March	Final application date for the Internship programme.
30 May	Final application date for Academic programmes.
2 June	Programme allocation will be confirmed and any pre-programme reading will be advised.
21 July	Registration/Summer School opens.
10 August	Official last day/students check out of accommodation.
22 September	Transcripts posted to all those who have requested them.

The Application Form

If you have any questions about completing this form please contact Janet Kirkup on +44 (0)191 222 6134 or e-mail Intern-SummerSchools@ncl.ac.uk

To apply for a place on a Summer School programme you need **to complete and return this form with a non-refundable application fee of £100**. Once you are accepted onto the Summer School you need to pay the full programme fee. The full fee must have cleared the International Summer School bank account two weeks prior to the start date of your programme. The non-refundable application fee of £100 is part of your full programme fee.

Places are limited and will be allocated to students fulfilling the criteria on a first come, first served basis. To secure your place, you are advised to complete this form and return it with your deposit at your earliest convenience.

Three easy ways to pay

Cheque. Enclosed is a cheque in pounds sterling for £..... made payable to “Newcastle University”. Please write your name and address on the back of the cheque and send it with this form to us at:

Mail:

International Summer School 2008
Newcastle University
Faculty of Humanities and Social Sciences
HASS Faculty Office
7th Floor, Daysh Building
NE1 7RU
UK

Credit Card. Please fill in your credit card details below and either, fax this form back to +44 (0)191 222 7001, or send this form to us at the above address.

Please debit my: VISA AMEX MASTERCARD DINERS

Card No: _____
Expiry Date: _____ Start Date (if available): _____
Name (as on card): _____
Security code - last three digits on the back of the card (If available): _____
Full address of the registered card holder: _____

Signature: _____

By **Bank Transfer.**

To transfer money to us by giro you will need to tell your bank our bank’s address, sort code, account number and account name. These details are:

Bank Address:

Barclays Bank Plc
Percy Street
Newcastle upon Tyne
NE1 4QL
United Kingdom

Sort Code: 20-59-42

University Account Number: 20177776

Account Name: Newcastle University General Account

Swift Code: BARCGB22

IBAN: IBANGB57BARC20594220177776

If you transfer money in this way, please quote **your name** and the **programme name (International Summer School 2008)** on the transfer note and send us a photocopy of the transfer note. **To minimise banks charges, transfer money in Pounds Sterling.**

The application fee acts as a deposit and reserves you a place on the Summer School. It cannot be refunded if you cancel later.

Personal information

Please complete in block capitals, in black ink.

Title Mr/ Mrs/ Ms/ Miss: _____

Family Name/ Surname: _____

Other Names: _____

Sex: Male Female

Nationality: _____

Date of Birth (day, month, year): _____

How old will you be on the day your course starts? (*You must be at least 18*) _____

Address (*Your offer letter will be sent to this address*):

Telephone: _____

Mobile number: _____

Fax: _____

E-mail: _____

Name and address of next-of-kin (please print)

Phone number of next-of-kin (including area code)

Your status

Describe your status (Tick to indicate your status)

- High School
- University
- Graduate
- Life long study

Write the name of the institution you are studying at or studied at most recently

Write the level of qualification you have achieved

Please tell us what you are looking to get out of your attendance at this Summer School

Do you wish to take the Summer School Programme for credit

Do you have any disability or medical condition that may necessitate special facilities, either in accommodation or within your academic programme?

All academic programmes run from the 21st July to the 10th August 2008. The internship programme runs from the 2nd June to the 10th August. (Tick to indicate your programme choice)

Programme

- Archaeology
- Creative Writing: North of Where?
- Culture and Heritage
- Doing Business in Europe
- History: Culture and Imperialism
- International Politics and Contemporary Global Change
- Media and Journalism: Writing for the Media
- Planning in Developing Countries
- Internship (7 weeks) plus one of the above academic programmes (3 weeks)

If you have selected the internship option, please submit this application form together with the following supporting documents:

1. A current CV/Resumé
2. A statement of intent (this should be a one page document outlining what you hope to achieve from the internship and the sector in which you are interested in being placed)
3. A reference from a previous employer or academic tutor

Please write the total fee you agree to pay in full if your application is successful

(If you are unsure of what your total fee will be please refer to the fee section either on the Summer School website www.ncl.ac.uk/nuiss/fees or in the Summer School brochure. If you are still unsure contact Janet Kirkup on +44(0)191 222 6134 or e-mail Intern-SummerSchools@ncl.ac.uk)

Travel Information

The date I expect to arrive in Newcastle is: _____
My expected date of departure from Newcastle is: _____
(You can advise us of these dates at a later stage.)

Health

Please describe any health problems you have i.e. asthma, diabetes, allergies

Please tell us where you heard about the Summer School

Write any questions you have for us here and we will respond by e-mail

If I am accepted on to a Summer School programme I agree to abide by the governing conditions. I will be at least 18 years of age by the first day of my course. I confirm that the information I have given is true, complete and accurate, and no information requested or other material information has been omitted. I give my consent to the processing of my data by Newcastle University, which I understand will be in accordance with the requirements of the Data Protection Act 1998.

Signature: _____

Date: _____

Disclaimer:

Newcastle University reserves the right to make any changes to the price or content of any Summer School programme. Care has been taken in the preparation of this application form but no responsibility can be taken for any errors or omissions. The University reserves the right to cancel programmes due to unforeseen circumstances. If a programme is cancelled the applicant will be offered an alternative programme or a full refund. © Newcastle University, 2008